

**FCYS SYDNEY CHILDRENS CONTACT SERVICE PROGRAM
FORM: Fees Policy**

Fees are payable by each parent unless a court order or written agreement specifies otherwise. If one parent is paying both fees based on the sliding scale, the total fee will be calculated on the individual income information provided by each parent. Where parents disagree about fee payments, the service will not proceed until this issue has been resolved.

1. **Intake assessment:** \$40 pp (\$30 pp concession rate)
2. **Orientation** of the Contact Centre: \$10 pp (\$5 concession rate)
3. **Changeover/Change back:** \$10 pp for 1 changeover or \$15 for 2 changeovers (on the same weekend). No concession rates.
4. **Supervised Visits:** Income-based sliding scale per parent.

Income of parent	Fee per parent per visit
< \$20 000 (concession)	\$30
\$20 000- \$40 000	\$40
\$40 001- \$60 000	\$50
\$60 001 - \$80 000	\$60
\$81 001 - \$100 000	\$70
> \$100 000	\$80

5. **Subpoena of notes:** \$150 payable by requesting client.
Please note – amendments to this subpoena fee are at the discretion of the service. If the client has been using the service for a lengthy period of time this fee may be increased to reflect the extra time and work required to comply with the subpoena. The Coordinator will discuss this if applicable when the request is made. Please send subpoenas via email: ccs@catholiccare.org.
6. **Self-Funded supervised visits:**
In some circumstances the Sydney CCS may be able to offer a Self-Funded service to eligible clients. Fees will be advised on request and must be paid in advance. Please speak to the Coordinator for further details.
7. **Inability to pay:** Cases of financial hardship may be considered – please speak to the Coordinator.
8. **Collection:** The CCS is cashless, fees are payable by EFTPOS or credit card.
9. **Cancellation:** Please refer to the Cancellation Policy for cancellation fees.