



Senior Home Care Specialist

- Help to lead an action oriented team to make a difference!
- Full time role
- Located in Liverpool

About the Role

We are seeking a new Senior Home Care Specialist to join our Home Care team in Liverpool. We require a dedicated and experienced individual who can coordinate services and provide assistance with client needs. This role will also have a focus on the promotion, community engagement and the delivery of customer centric care in the community and on relationship management.

Your leadership, flexible work ethic, and proactive attitude will be highly regarded, as well as your knowledge of the Aged Care Industry Regulations and standards.

This is a full time opportunity, and is located at our Liverpool site. Travelling in the Sydney Metro Regions will be required from time to time.

About You

To be a suitable candidate for this role, you will require:

- The ability to undertake the duties of the role in accordance with CatholicCare's Mission, Vision and Values
- Relevant tertiary qualifications and / or significant relevant experience and a comprehensive knowledge of Aged Care Industry Regulations and standards along with community support services available for clients, including knowledge of available services outside the scope of the Aged Care programs e.g. mental health organisations, CRCC etc.
- Experience in and the ability to lead, motivate, manage and influence a team to deliver best practice customer service and aged care services and gain support for new ideas, proposals, projects and solutions
- Relationship management skills and an ability to negotiate with internal and external stakeholders to enhance the quality and level of service to clients
- Demonstrated success in sales conversion skills, excellence in communication skills both verbal, written
- Highly organised with ability and capacity to plan and manage a varied workload in a fast paced environment, including experience in resource management across a team

- Ability to change own model of practice to align with the reformed aged care sector, including Clinical wellness with a focus on having clients identify and work towards achieving outcomes

To be applicable for this role, you will also require a current NSW Driver's Licence and access to a motor vehicle (allowance provided).

The position description and selection criteria for this role can be accessed in Jobs at CatholicCare.

What Can We Offer You?

- CatholicCare provides generous leave entitlements such as paid parental leave and study leave
- An Employee Assistance Program – this is a free and confidential counselling service
- Access to salary packaging – this allows you to have a proportion of your income tax-free and may increase your take-home pay.
- Flexible Working Arrangements

How to Apply

After reviewing the selection criteria please email jobs@catholiccare.org the following:

- a brief letter addressing the selection criteria, describing how your skills, work experience, qualifications/training and personal attributes match each of the selection criteria; and
- a brief resume.

(Applications that do not address the selection criteria or provide a resume only may not be considered).

Applications close 5pm on 13th December 2019

Need More Information?

Contact Illy Tohi, Executive Manager on 0455 994 486

About Us

CatholicCare Sydney is the official social services agency of the Catholic Church in the Archdiocese of Sydney. We are a leading not-for-profit agency providing care and support to people in Sydney across a wide range of social services: Children and families, relationships, ageing, disability, employment, mental health and youth programs.

CatholicCare requires the preferred applicant to undertake a National Criminal History Record Check prior to employment.