

POSITION DESCRIPTION

WELLNESS FACILITATOR

DIVISION or PROGRAM:	Home Care	AWARD AND LEVEL (if applicable):	SCHADS or Nursing Award (dependent on Qualifications and experience)
DATE OF APPROVAL:	November 2019	APPROVED BY (Position Title):	GM, Home Care

PURPOSE OF THE POSITION

The Wellness Facilitator provides timely support to the Executive Manager, Clinical Therapies and the Wellness Coordinator in the provision of services to client who are receiving Specialised Support and Clinical Services as outlined in Care Plans and via referral.

The Wellness Facilitator provides care to ensure the delivery of services meet the required aged care standards and supports the wellness and reablement philosophy.

KEY ACCOUNTABILITIES

- Perform the duties of the role in accordance with CatholicCare's Mission, Vision and Guiding Principles
- Engage and enroll new clients referred to Specialised Support Services as allocated by the Wellness Facilitator
- Using the appropriate assessment tools conduct comprehensive assessments, reassessments and evaluations of client care needs, providing clinical advice to clients, carers and other health care professionals
- Provide ongoing support including referral and transition to other clinical and non-clinical services internally and externally for clients receiving Specialised Support Service
- Under the Wellness Coordinators lead, undertake the provision of an annual calendar of events to meet client and funding needs including but not limited to Group Education and provision of information
- Work closely with the Wellness Coordinator to identify objectives, target audience, facilities, collateral required and budget for identified events
- Work closely with the Wellness Coordinator and engage with students to achieve program outputs.
- Engage with Specialised Support clients, undertaking home visit and providing ongoing support as required
- Oversee system to identify clinical deterioration and instigation of appropriate medical intervention
- Provide direct clinical care to clients of the Home Care Division in line with evidence based practice (EBP) and current guidelines
- Other duties as directed from time to time.

KEY COMMUNICATIONS

This role works closely with Executive Manager, Clinical Therapies as well as the Wellness Coordinator and broader Home care team to ensure the provision of specialist and clinical services. The role also has regular contact with clients requiring specialist and clinical needs and specialist staff or external providers to co-ordinate required services.

KNOWLEDGE, SKILLS, QUALIFICATIONS AND EXPERIENCE (Selection Criteria)

1.	Ability to undertake the duties of the role in accordance with CatholicCare's Mission, Vision and Values
2.	Relevant tertiary qualifications in Nursing and current registration with the Australian Health Practitioner Regulation Agency along with demonstrated high level of clinical skills, particularly to health issues relevant in the Community
3.	Experience in community aged care or disability with a demonstrated understanding of clinical services as applicable to older persons
4.	Experience in the organisation and facilitation of group programs to the aged community
5.	Experience in engaging with university level students, including engagement in program service provision and projects
6.	Strong organisational skills, the capacity to successfully manage competing priorities, maintain attention to detail and meet deadlines
7.	High level communication, interpersonal, and engagement skills, with ability to maintain confidentiality on sensitive issues
8.	High level administration and computer skills including proficiency in the MS Word suite and an ability and willingness to learn new software
9.	A proactive approach and demonstrated problem solving ability
10.	Ability to work as part of a team, engage with people from all socio-economic and cultural backgrounds to meet organisational and client outcomes

* CatholicCare reserves the right to vary this position description in response to its changing needs.