



Mental Health Case Manager – Personal Helpers and Mentors Program (PHaMs)

- Offer case management to participants who identify as having a mental illness
- Support participants to apply for and access the NDIS
- Based in Liverpool (South West Sydney)
- Full-time contract until 30 June 2019

We are searching for an experienced Case Manager to support the Personal Helpers and Mentors Program (PhaMs). You will support participants who identify as having a mental illness to apply for and access the NDIS for support. The role will also allow for the Case Manager to deliver support co-ordination under the NDIS to those eligible participants, as well as NDIS participants who wish to access the PHaMS program for their support co-ordination. For participants not eligible for the NDIS, you will offer a time limited period of case management support, by assisting participants by providing direct case work through mentoring, psychoeducation, assisting with referrals, and linking participants with appropriate services. Support will be strengths-based and recovery-focused.

CatholicCare Sydney is the official social services agency of the Catholic Church in the Archdiocese of Sydney. We are a leading not-for-profit agency providing care and support to people in Sydney across a wide range of social services: Children and families, relationships, ageing, disability, employment, mental health and youth programs.

This is a full-time opportunity until 30 June 2019, and includes access to salary packaging.

Selection Criteria

- Tertiary qualifications in Social Work, Psychology or a relevant social welfare qualification
- Demonstrated experience working with people with mental illness, demonstrated knowledge of mental health issues, and practical experience in case management
- Strong time management skills, together with the capacity to work independently and collaboratively in a team environment meeting competing priorities and time frames
- Significant understanding of how to support clients to access the NDIS and deliver support coordination under the NDIS
- Highly developed communication and problem solving skills including crisis intervention

Further information

Contact Ruth Farrer, Program Manager on 02 9509 1103

How to apply

After reviewing the above selection criteria please email jobs@catholiccare.org the following:

- *a brief letter addressing the selection criteria, describing how your skills, work experience, qualifications/training and personal attributes match each of the selection criteria; and*
- *a brief resume.*

(Applications that do not address the selection criteria or provide a resume only may not be considered).

The selection process

CatholicCare may use a range of tools and techniques to assess the suitability and relative merit of applicants including, but not limited to the following:

- interview
- assessment activities
- referee reports

Applications close

9:00am January 20th 2019

CatholicCare requires the preferred applicant to undertake a National Criminal History Record Check prior to employment and may also require a Working with Children Check.

CatholicCare is an Equal Opportunity Employer and Employer of Choice for Women. People of Aboriginal, Torres Strait Islander and other culturally and linguistically diverse backgrounds are encouraged to apply; people living with a disability are encouraged to apply.